

City of Wilmont
Regular Council Meeting
January 3rd, 2024

The regular monthly meeting was called to order by Mayor, Gene Bertrand at 6:00 pm in the Wilmont Community Center, 316 4th Avenue. The Pledge of Allegiance was recited.

Council Present: Gene Bertrand, Josh Balster, Isaac Joens, Steve Brake & Alicia Entinger.

Guests and Staff: Amber Bertrand & Steve Joens

Absent:

Agenda: Josh Balster moved to accept the agenda with additions and was seconded by Alicia Entinger. All in favor. Motion Carried.

Minutes: Josh Balster made a motion to approve the minutes from December 12, 2023 seconded by Isaac Joens. All in favor. Motion carried.

Time Sheets: Time sheets look good and no questions arose. Isaac Joens made a motion to approve time sheets, seconded by Josh Balster. All in favor, Motion carried.

Treasurers Report: Amber Bertrand presented the treasurers report – nothing out of the ordinary. Isaac Joens made a motion to accept the financial report and to pay the remaining bills and also to pay the operating bills that are received after the council meeting including the fire department bills. Motion seconded by Steve Brake. All in favor. Motion carried.

Nobles County Sheriff Report: No Sheriff was present.

Maintenance Report: Steve Joens gave the report – Steve got quote from Adrian Coop for tires on the City Pickup which came in at \$657.14 – Council said that they are needed so Steve will get those put on. Steve talked to a Jeff from DSG and he quoted the 8 inch valve that needs to be placed at the lagoons per a recommendation from the State. Quote for just the valve & fittings came in at \$3,038.77. Steve also talked to Justin Ahlers to see if he would be able to place the valve which Justin stated he could – didn't give a quote at this point in time but Steve will call him back and see if he can get us a quote. Steve will be attending Water training and testing Jan 9-11 in St. Cloud. Steve Brake made motion to approve the maintenance report and was seconded by Isaac Joens. All in favor. Motion carried.

Fire Department Report: Steve Joens gave the report – Logan is still working on the truck grant. The bathroom is pretty much the last thing needed to be finished in the meeting room & is close to be done. Steve said that they are needing a valve in the truck side of the Fire Hall and it would cost \$175 so on a motion by Josh and seconded by Steve it was approved to purchase the valve. Isaac Joens made motion to approve the Fire Department Report and was seconded by Alicia Entinger. All in favor. Motion carried.

Clerk Report: Amber gave the Clerk report – Amber mentioned that she is still working with the City Attorney on the dog ordinance violation for the Wood's but Kayla is behind so a letter hasn't gone to them yet but it will be sent & from the date of that letter they will have 2 weeks to comply. Steve Brake made motion to approve the Clerks Report and was seconded by Josh Balster. All in favor. Motion carried.

On a motion by Josh Balster and seconded by Isaac Joens it was duly passed to approve Resolution 2024-01 Setting 2024 Appointments. All in favor, motion carried.

On a motion by Steve Brake and seconded by Isaac Joens it was duly passed to approve Resolution 2024-02 Fee Schedule. All in favor, motioned carried.

On a motion by Steve Brake and seconded by Josh Balster it was duly passed to approve the Audit Engagement Letter from Kinner & Co. All in favor, motion carried.

On a motion by Isaac Joens and seconded by Alicia Entinger it was duly passed to approve the permit for Josh Balster to build a storage shed. All in favor, motion carried.

Old Business: Front Windows on Community Center – waiting for Brian to install.

There being no further business, Isaac Joens made a motion to adjourn.

Next meeting will be held on Wednesday, February 7th, 2024 at 6:00 pm.

Respectfully Submitted

Amber Bertrand, City Clerk

Note: These minutes are proposed and are subject to change.